

In an attempt to streamline the state convention process, our registration and housing forms for the 2019 MD20 Convention in Binghamton are changing slightly from the past format.

You will now be filling out two forms. One form to register for the convention and a separate form to book a room.

You'll complete your registration form and send it to the MD20 Office in Syracuse along with your check or credit card information.

If you need to book a hotel room you will complete the hotel housing form and send it on to the Binghamton CVB to be processed. You will initially not send a deposit with your housing form. Once the CVB receives and processes your completed housing form you will receive confirmation from your hotel (allow 2 weeks) you will then send your check or money order to that hotel. There is also space provided on the form if you choose to guarantee your room by credit card. You will receive a confirmation directly from the hotel you are booking with.

Both forms will include the mailing addresses to send to.

If you have any questions at all please do not hesitate to email me and I'll be happy to assist you. Email Maria at: lionsmd20@gmail.com

We are asking all who are planning on attending convention to please use our official housing form to book your hotel room. Lions booking outside of the MD20 Office, or block is having a detrimental effect on our conventions. We believe most Lions do not realize this. Contracts that secure the number of rooms we block and our discounted rates are negotiated and signed years in advance. We use data from past years to estimate the number of rooms we'll need and once locked in, we must honor our commitments. If we are too conservative and fail to block enough rooms we're unable to accommodate all who would like to attend. But, if we block a generous number of rooms in anticipation of a well-attended convention and fail to make our numbers, we face shortages that we are liable for. The number of rooms booked through our office has a direct impact on our convention meal prices and our final bills. Keeping our expenses low means we'll also be able to keep our registration fees low. This is your Multiple District and we're all in this together. Please help us to keep convention expenses low so that all Lions and guests may enjoy convention.

MD-20 Office

**MD-20 Lions New York/Bermuda Convention
MAY 3-5, 2019 Binghamton, NY**

PLEASE USE THIS FORM TO RESERVE YOUR HOTEL ROOM ONLY
you will register on a separate form.

(PLEASE PRINT)

Name _____ Day Phone(____)

Mailing Address _____

City _____ State _____ Postal Code _____

Arrival Date _____ Departure Date _____

Email Address _____

Check room type desired:

- Single (1 person, 1 bed) Twin Double (2 ppl, 2 beds) Double (2 ppl, 1 bed)
 Triple (3 ppl, 2 beds) Quad (4 ppl, 2 beds) Check here if a rollaway cot is requested

*** SUITES AND HOSPITALITY ROOMS ARE AVAILABLE TO VDG CANDIDATES FIRST. ALL OTHER REQUESTS WILL BE ASSIGNED ON AVAILABILITY.**

NOTE: Rollaway cots are available for an additional charge of \$10 - \$20. Please check below if you would like one in your room, and you will receive the exact cost from your hotel along with confirmation.

- Check here if a handicap-accessible room is requested and explain handicap (i.e. wheelchair, recent surgery, trouble walking, etc.)
Reason: _____

Name(s) of additional occupant(s): _____

HOTELS: To facilitate your request, indicate your 1st and 2nd choice. Your hotel registration may be held up without all choices marked. Prices are per room, per night (NOT PER PERSON). Check-in time is 4:00 p.m. & Check-out time is 11 a.m.

HOTEL	RANK (1-2)	SINGLE	TWN/DBL	TRIPLE	QUAD
Doubletree by Hilton Binghamton <i>Headquarters Hotel</i> * Non-Smoking Facility	<input type="checkbox"/>	\$135.00	\$135.00	\$135.00	\$135.00
Holiday Inn Binghamton * Non-Smoking Facility	<input type="checkbox"/>	\$135.00	\$135.00	\$135.00	\$135.00

NOTE: ALL PRICES SUBJECT TO 13% TAX

You will not send a deposit with this housing form. To guarantee your room by check or money order, PLEASE WAIT TO RECEIVE CONFIRMATION FROM YOUR HOTEL (allow 2 weeks). UPON CONFIRMATION, SEND YOUR CHECK OR MONEY ORDER TO THAT HOTEL.

(PLEASE NOTE: PERSONAL CHECKS WILL BE ACCEPTED ONLY UP TO 10 BUSINESS WORKING DAYS PRIOR TO CHECK-IN.)

If you would like to guarantee your room by credit card, please list information here:

GUARANTEE my room with (type of credit card) MASTERCARD VISA DINERS CLUB CARTE BLANCHE AMEX DISCOVER

Credit Card No. _____ Expiration Date _____

I hereby authorize hotel to charge my credit card for a deposit in the amount of one night's rental cost on the date this reservation is received.

Cardholder's signature _____

Mail this completed Housing Form to
Binghamton Convention and Visitors Bureau
Five South College Drive, Suite 102
Binghamton, NY 13905

If you have any questions please call Gina at (607) 296-2102



Confirmations will NOT be sent from the MD20 Office or the Binghamton CVB.
Your acknowledgement will be sent to you directly from the Hotel

MD-20 LIONS

NYS & BERMUDA CONVENTION

MAY 3-5, 2019 Binghamton, New York

REGISTRATION FORM

Please pre-register by completing this form and submitting it along with a check or money order in the amount of

\$25.00 If submitted before December 31st 2018

\$30.00 If submitted January 01, 2019 – April 15, 2019

\$40.00 after April 15, 2019

Please make your check or money order payable to NYS Lions and send to:
NYS Lions Clubs
200 Gateway Park Drive, Building A
North Syracuse, NY 13212

Or to pay by credit card, please complete below.

Name as it appears on card: _____

Cardholder Signature: _____

Card Number _____

Expires Month/Year: _____ Security code (3 digits) _____

Deadline to register through the office is **APRIL 21, 2019**

You will pick up your registration packet at convention in Binghamton.

ALL PARTICIPANTS, LIONS AND GUESTS ALIKE, MUST BE REGISTERED IN ADVANCE OF THE MD 20 CONVENTION TO PARTICIPATE IN CONVENTION ACTIVITIES. REGISTRATION BADGES MUST BE WORN AT ALL TIMES AND ARE REQUIRED TO ATTEND ALL SESSIONS, SEMINARS AND WORKSHOPS.

PLEASE TYPE OR PRINT LEGIBLY

PLEASE ONLY TWO NAMES PER FORM MAXIMUM. THIS FORM MAY BE COPIED AS NEEDED.

NAME: _____

NAME: _____

ADDRESS: _____ CITY: _____

STATE: _____ ZIP CODE _____ PHONE () _____

EMAIL: _____

If you wish to book a hotel room for convention, please complete the convention housing form. The housing form can be found in the MD-20 magazine, on the MD-20 website, and can be requested by emailing Maria Poulsen at the MD-20 Office: lionsmd20@gmail.com