

Hotel Reservation and/or Registration Form
LIONS 2017 MD-20 NEW YORK/BERMUDA CONVENTION
LAKE PLACID, NEW YORK
May 05-07, 2017

INSTRUCTIONS: Return this completed form with your payment.

Deadline to book a room is MARCH 15, 2017 After this time all rooms will be released and attendees will need to contact hotels directly for reservation availability.

Room requests mailed in the same envelope will be housed at the same hotel where possible.

ALL Changes and cancellations must be IN WRITING to: nyslionsclubs@verizon.net up until 3/31/17.

Deadline to cancel a room is MARCH 31, 2017 After 3/31/17 you must cancel directly with the hotel your room is booked at. **Room deposit refunds will be at the hotel's discretion.**

Names will appear on registration badges as listed below - **Please Print Clearly**

FIRST NAME _____ LAST NAME _____

ADDRESS _____ CITY _____ STATE _____ ZIP CODE _____

PHONE NUMBER (____) _____ EMAIL _____

Arrival Date: _____ Departure Date: _____

If multiple occupancy, please list additional people's names. If children, please list name and age.

Person 2: _____ Person 3: _____

Person 4: _____ Special Requests: _____

Registrations must be paid for ALL room occupants and/or convention attendees over the age of 18
SEND \$25.00 per each room occupant over the age of 18 if submitted before November 01, 2016
\$30.00 from November 01, 2016 through March 31, 2017 \$40.00 after March 30, 2017

You must enclose a check for your room deposit and registrations made payable to NYS Lions Clubs.

Send completed form and payment to:

NYS Lions Clubs, 200 Gateway Park Drive, Building A
North Syracuse, NY 13212

	Number		Amount	Total
Convention Registration per person over 18 years old	_____	x	see rates above	= _____
Room Deposit	_1_	x	\$150.00	= \$150.00
Suite Deposit (<u>Suites are available to District Governor candidates only</u>)	_____	x	\$225.00	= _____

Check enclosed for: _____ \$ _____

Rooms will be assigned on a first-come, first-served space available basis by the Lake Placid Convention & Visitors Bureau after they are received at the MD-20 Office. Space is limited so send your request in EARLY.

HOTELS - Number your choice in order of preference:

- ____ Art Devlin's Olympic Motor Inn \$116 single/double
- ____ Crowne Plaza Resort \$159 single/double
- ____ Golden Arrow Lakeside Resort \$154 single/double
- ____ High Peaks Resort \$150 single/double

Room rates are for informational purposes only. ROOM DEPOSIT IS \$150.00 FOR ALL HOTELS.

Rates are per room, per day in 2017 dollars. NYS Sales Tax and County Occupancy Tax or the prevailing rate are additional. The quoted rates may not apply to early arrivals and late departures. All lodging is smoke free.

* A confirmation letter will be mailed or emailed to the individual who made the reservation and will include roommate name(s).

Please see important information on reverse!!

***Your \$150.00 hotel room deposit will be credited to your room reservation upon check-in.**

Rooms will be assigned on a **first-come, first-served** space available basis by the Lake Placid Convention & Tourism Bureau after they are received at the MD-20 Office. **If your group would like to be assigned to the same hotel you MUST submit your requests all together at the same time in the same envelope to the MD-20 Office and you must fill out a separate form for each room requested.**

***You will receive a written or emailed acknowledgement of your assigned hotel directly from the Lake Placid CVB.**

Reservation requests must be received by March 15, 2017. Any requests received after that date will not be processed and will be returned.

Written cancellations via US Mail or e-mail (nyslionsclubs@verizon.net) will be accepted at the MD-20 office until March 31, 2017. Phone cancels will not be accepted.

For cancellations after March, 31, 2017 - you will need to contact the property you are assigned to directly to cancel and request a refund of your \$150.00 room deposit from them. **AFTER March 31, 2017 refunds will be made at the hotel's discretion.** Contact the hotel you are assigned to if you have questions regarding their cancellation policy.

***Please note, ALL changes to rooms or registrations including changing a room from a single occupancy to a double occupancy must be made in writing to the MD-20 Office at the email below. Also, any questions about how to complete this form or questions regarding the convention rooms/fees/changing room occupants, etc. contact
Maria Poulsen: nyslionsclubs@verizon.net**